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**CHAPTER OF THE YEAR AWARD**

**Nomination Form**

**Chapter Information**

Chapter Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Names of Chapter Officers \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (President) (President Elect)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Secretary) (Treasurer)

Number of Members in Chapter \_\_\_\_\_\_\_\_\_ Number of National Members in Chapter \_\_\_\_\_\_\_\_\_

**Nominator Information:**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State \_\_\_\_\_\_\_\_\_ Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Part One:

**Quantitative Results:**

1. SHAPE submitted by due date (4 points) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (date submitted)
2. Attendance at State Council Meetings
	1. February Telephone Conference Call (5 points)
		1. Officer in attendance \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name/Title

* 1. May Meeting in Harrisburg (5 points)
		1. Officer in attendance \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name/Title

* 1. July/August Meeting in Carlisle (5 points)
		1. Officer in attendance \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name/Title

* 1. September Meeting in State College (5 points)
		1. Officer in attendance \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name/Title

1. Chapter Leader attendance at Conferences (non-State Council Member) (Leader attended special PA Function at Conference). Only list one chapter member per area unless otherwise indicated.

|  |  |  |
| --- | --- | --- |
| **Event** | **Name of Attendee** | **Title** |
| PA Leadership Conference (max. 10 pts) |  |  |
|  |  |  |
| Additional Members Present at PA Leadership Conference (5 points for each member max. 15 pts.) |  |  |
|  |  |  |
| Present at PA Leadership Conference Social (max. 5 pts) |  |  |
| PA Legislative Conference (max. 10 pts) |  |  |
| Legislative Pre-Conference Social Event (max. 5 pts) |  |  |
| PA State Annual Conference (max. 20 pts) |  |  |
| SHRM National Conference (max. 10 pts) |  |  |
| SHRM National PA Social (max. 5 pts) |  |  |
| SHRM National Leadership Conference (max. 10 pts) |  |  |
| SHRM Leadership Conference PA Social (max. 5 pts) |  |  |

1. Our chapter has the following Core Leadership Areas represented on our Board:

\_\_\_\_\_\_\_\_ Certification (5pts) \_\_\_\_\_\_\_\_ College Relations (5 pts)

\_\_\_\_\_\_\_\_ Diversity (5 pts) \_\_\_\_\_\_\_\_ Foundation (5 pts)

\_\_\_\_\_\_\_\_ Governmental Affairs (5 pts) \_\_\_\_\_\_\_\_ Membership (5 pts)

\_\_\_\_\_\_\_\_ Workforce Development (5 pts)

1. We have members of our Chapter who are members of the SHRM A-Team (5 points for each member (max 25 pts.))

\_\_\_\_\_\_\_\_ Yes Names of Members: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Your Chapter provided volunteers for conferences in the Chapter Revenue Sharing Program for last year \_\_\_\_\_\_\_ (5 points for each volunteer (max. 25 pts.) – list names)
2. Your Chapter was a recipient of the Chapter Revenue Sharing Program for last year (10 points):

\_\_\_\_\_\_\_\_ Yes \_\_\_\_\_\_\_\_ No

Part Two:

**Qualitative Results:**

1. Please describe your membership recruitment strategies and successes:
2. Please describe your membership retention strategies and successes:
3. Please list educational opportunities/programs/products offered in the past year

a. What percentage of your programming provided recertification credit to members?

 \_\_\_\_\_\_\_\_\_\_ %

1. Please list examples of member communications during the past year. Member communication samples should be limited to 10 pages
2. Please provide samples of member communications highlighting PA SHRM events during the past year.
3. Please list examples of members-at-large communications during the past year
4. Chapter submitted for SHRM Pinnacle Award \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide brief description of submission:

**Please use other sheet of paper or back of submission for additional verbiage)**